

HOWARD COUNTY COMMISSIONERS COURT AGENDA
June 12, 2019

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **WEDNESDAY, June 12, 2019 at 3:30 PM** in the **2nd floor Conference Room** of the Howard County Courthouse. **A budget workshop will begin at 1:30 P.M in the 2nd floor Conference Room of the Howard County Courthouse.**

Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

Call to Order

- **Judge Kathryn G. Wiseman**
 - Discussion / Possible Action: Order for Disbursement of Salaries and Routine Office Expenses
 - Discussion / Possible Action: Extend Disaster Declaration
- **Sheriff Stan Parker**
 - Discussion / Possible Action: Contract with Tom Green County
- **Commissioner John Cline, Pct. 4**
 - Discussion / Possible Action: County Rental Property
 - Discussion / Possible Action: Subdivision Rules
- **Jackie Olson**
 - Discussion / Possible Action: Consider Approval of Additional Insurance Coverage
 - Discussion / Possible Action: Approve Invoices
 - Discussion / Possible Action: Approve Purchase Requests
 - Discussion / Possible Action: Approve Budget Amendments
- **Sharon Adams**
 - Discussion / Possible Action: Approve Payroll
 - Discussion / Possible Action: Approve Personnel Considerations
 - Discussion / Possible Action: Treasurer's Monthly Report
 - Discussion / Possible Action: Monthly Payroll Report
 - Discussion / Possible Action: Updated Investment Policy
 - Discussion / Possible Action: Presentation of Refund Check for \$7,822.98 from Edward Risk
- **Brian Klinksiek**
 - Discussion / Possible Action: Roadway Maintenance Updates
- **Brent Zitterkopf**
 - Presentation of Clerk's Monthly Report
- Discussion of Law Enforcement Radio System and take any necessary action
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas

BY DEPUTY *Apple Hester*
Brent Zitterkopf
COUNTY CLERK
HOWARD COUNTY

2019 JUN -7 PM 1:12

Posted
~~FILED~~



Kathryn G. Wiseman
Kathryn G. Wiseman
County Judge, Howard County, Texas

The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

BE IT REMEMBERED that on the 12th day of June, A.D. 2019 the Commissioner Court of Howard County met in Budget Workshop session at 1:00 PM and Regular session @ 3:30 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

The Budget Workshop was called to order @ 1:31 PM.

Jackie Olson, County Auditor, requested that the Court meet at 1:00 PM on July 10, 2019 prior to the Regular session to meet with the remaining Department Heads that requested to meet with Commissioners. The Commissioners agreed.

Commissioners then heard Budget requests from Brian Klinksiek, County Road Administrator.

Commissioners agreed to pay \$2500 per month rental fee on a front end loader from Caterpillar as requested by Brian Klinksiek, County Road Administrator. All rent paid will go toward the purchase price of \$196,000 less \$14,000 trade in value of the old front end loader. This has already been agreed on by the company. No action was taken as no vote needed.

The Budget Workshop was adjourned @ 3:00 PM.

Regular session was called to order @ 3:31 PM.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the Order for Disbursement of Salaries and Routine Office Expenses as presented by Kathryn Wiseman, County Judge. This means that Payroll and other routine expenses can be paid if necessary before the Court has met for approval. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Long to approve extending the Declaration a Local State of Disaster for 90 Days asking for \$825,000 in relief funds from the State of Texas, as presented by Terry Chamness, Howard County Emergency Coordinator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the Interlocal Agreement with Tom Green County for Tom Green County to provide services for forensic examination of cellular phones and devices to the Howard County Sheriff's Office as presented by Stan Parker, Howard County Sheriff. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to table discussion and possible action on both County Rental Property and Subdivision Rules until more information can be obtained. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve the purchase of additional insurance coverage for active shooters that would cover all County buildings at approximately \$2000 per year from USI Insurance as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve paying Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Long to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Jail inmate supplies from Walmart @ \$10,000; Jail for cleaning, etc. supplies from Walmart for \$3000; Jail for programmable locks for the Law Enforcement Center from A1 Lock @ \$1600; and Sheriff for computers from CDW @ \$8384.32; A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Jackie Olson, County Auditor, presented an update on the Radio System for Law Enforcement. No action necessary.

Approval of the Payroll was on the Agenda. However, Sharon Adams, County Treasurer, stated that it no longer has to be approved due the approval of the Order for Disbursement of Salaries and Routine Office Expenses earlier in this meeting.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve the Treasurer's Monthly Report for May 2019 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Monthly Payroll Report for May 2019 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve the Updated Investment Policy as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Sharon Adams, County Treasurer, presented a refund check from Edwards Risk Management in the amount of \$7822.98. No action needed.

There were no Roadway Maintenance updates from Brian Klinksiek, County Road Administrator.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the County Clerk's Monthly Report for May 2019 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Kathryn Wiseman, County Judge, welcomed Shannon Thomason, newly elected mayor of Big Spring, to the meeting.

Kathryn Wiseman, County Judge, asked Commissioner Long to preside over the next Commissioner Court meeting on June 26, 2019 while she is on vacation.

Kathryn Wiseman, County Judge, recognized the Volunteer Fire Department for the time and risks they made in order to pull people and vehicles out of high water who illegally drove around barricades on flooded roads during the recent heavy rains.

The meeting was adjourned @ 4:10 PM.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for June 12, 2019.





Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas